
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 15th July 2019** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

PRESENT: Councillors S Unwin (Chairman)
H Unwin (arrived Minute F19/2526)
J Creed
E Dalby
V Holt
J Johnson
G Sinclair
S Snell
C Turley
S Vaughan-Hodkinson
T Wust

In Attendance: Katrina Baker (Clerk)
G Johnson

F19/2521 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending. Members stood for a minutes' silence in memory of Shirley Bradley. Shirley had been a Member of the Parish Council and Ward Member for some years before her retirement.

PUBLIC SESSION

None

F19/2522 APOLOGIES

Cllr L Ricketts	Work Commitments	Accepted
Cllr J Johnson	Work Commitments	Accepted

It was proposed by Councillor S Vaughan-Hodkinson and seconded by Councillor Turley that the apologies be accepted. All were in favour and thus it was

RESOLVED that the apologies from Councillors Ricketts and Johnson be accepted.

F19/2523 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr J Johnson	User of all community buildings, HPS, Personnel Committee
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr C Turley	FoHRV, FoTTP, Planning
Cllr J Creed	FoHRV. FoTTP,

F19/2524 MINUTES OF THE MEETING HELD ON 17th JUNE 2019

Hollinswood and Randlay Parish Council

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Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Turley and seconded by Cllr Vaughan-Hodkinson with one abstention all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 17th June 2019 be signed as a true record.

F19/2525 MATTERS ARISING – for information only

- a) Replacement Door at Hollinswood Neighbourhood Centre
The condition of the door frame and adjoining glass sections is of concern and further consideration will be needed at the next Asset & Property Committee meeting, where an alternative quotation will also be available. The door at the Pavilion, however, has been completed.
- b) Hollinswood Primary School Eco Committee
It had been a pleasure for the Clerk and Councillor Holt to attend the school assembly and to hear a presentation from their Eco Committee. The young people are very enthusiastic about this project. The parish council has agreed to assist in collecting pens and will also promote the scheme to local businesses. We will have recycling collection points in our Centres to encourage our user groups to take part, too.

F19/2526 FINANCE & AUDIT COMMITTEE

- a) **Reports**
The Financial reports have been circulated for information.
The Aged Analysis had identified a concern with a Randlay Contract User Group, but this has now been resolved.
- b) **Grant Applications**
Councillor J Johnson declared an interest
An application had been received from Hollinswood Primary School, for funding towards waterproofs for use when visiting the Forest School and other outdoor environmental projects. Members recalled that their budget included for £800 for the primary school and this is to include support for the Residential Visits. It was therefore proposed by Councillor S Unwin and seconded by Councillor Snell, all were in favour and thus it was

RESOLVED that £800 be awarded to Hollinswood Primary School to support the Forest School and Residential Visits.

Councillor H Unwin arrived

Councillors S and H Unwin declared an interest

Members also confirmed that funding is available for Randlay Primary School and a letter would be forwarded to the Headteacher to initiate a discussion.

Kasapa Summer Bash

After a discussion, and details shared about the event and attendance, in particular, it was proposed by Councillor Snell and seconded by Councillor Johnson, that the Parish Council cannot offer any financial assistance this year.

F19/2527 EVENTS COMMITTEE

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a) Minutes

Councillor Vaughan-Hodkinson presented the Minutes of the meeting held on 1st July, for information.

The allotments will be judged on 30th August in the afternoon. This will be an opportunity for the Members to view the plots and site. The garden competition closes for entries on 30th August and judging will then be arranged. Certificates will be provided and prizes for 1st, 2nd and 3rd in the garden competition only.

b) Fun Day Report

This year's event had been well attended and we are awaiting some invoices before we can confirm the financial position following completion of the event.

The Parish Council had received a lot of positive feedback. It was agreed to hold the de-brief meeting on 15th August at 7pm.

This would be an opportunity to confirm the arrangements for the SNAC Activity Day on 23rd August 2019.

Letters have been drafted for houses in Darliston and side roads to thank them for their assistance at Fun Day and to inform them of the next event.

F19/2528

YOUTH PROVISION PARTNERSHIP

a) Minutes

Councillor Holt presented the Minutes of the last meeting for information.

b) SNAC Event

There is a lot of excitement about this event, a first for the Parish Council, but more importantly so much needed for the SEND of Telford. Arrangements are in hand and all members available to assist would be very welcome. We are unsure as to the level of attendance and therefore it is difficult to know how many volunteer stewards will be needed. There is a full programme of events for the afternoon which will include the Community Steel Band, Flip the Clown, a DJ, the Disco Dome, bouncy castles. We have also arranged for the Mobiloo to be on site, although expensive, we do think it is important to ensure we have the facilities so that everyone is able to attend if they wish. The facility includes a bed, hoist and washing facilities.

c) Wednesday Wizards

Councillors Ricketts and Holt had an enjoyable time at the afternoon session and were pleased with the provision and organisation. Councillor Ricketts had produced a report which had been circulated.

F19/2529

CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC. Requests for discussion have been included on the Agenda

a) PTC Remuneration Scheme

Members considered the letter from TWC and requested that the Clerk respond to explain the scheme in place here at HRPC and to confirm that the Council does believe that a scheme should exist, but that Councillors should have the option to claim or not.

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b) DBS Checks

There has been delays with a number of applications due to the changes in the regulations.

F19/2530 PLANNING

Councillor C Turley declared an interest

a) TWC/2019/0180 50 Deepdale, Hollinswood

A meeting has been arranged for 26th July, with the Planning Officer and member of the Adult Social Care team, to discuss the Parish Council concerns. This meeting will be attended by the Chairman and Vice Chairman and Councillor Holt.

F19/2531 WEST MERCIA POLICE REPORT

Concerns remain regarding drug related issues outside of the Randlay Local Centre. Motor cycles still cause a nuisance, usually between 8 and 10pm.

The community is reminded to use 101 to report ALL incidents of concern.

F19/2532 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

C Turley, Chairman, updated the meeting on the work of the FoHRV recently and thanked everyone who is working to help improve the paths through the Valley. An additional Volunteer Day is to take place on Saturday.

F19/2533 MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor C Turley updated the meeting on matters raised at the Cabinet Meeting on 11th July, for information. The minutes are available on the telford.gov.uk website.

F19/2534 CHAIRMAN'S REPORT

Councillor S Unwin informed the members that the total raised, to date, is already over £800. The Clerk is to meet the headteacher of Hollinswood Primary School in September and will discuss the charity, in addition to other local matters.

COUNCILLORS REPORTS

Councillor Dalby shared information gathered at the play and recreation and ecology training events which was very informative.

Many Councillors had attended the Exploitation awareness events.

Councillor Johnson updated Members on the successful decision to combine her two groups into one to meet, as Craft and Natter, at Hollinswood Pavilion.

CLERK'S REPORT

The Clerk updated members on a few matters of interest regarding projects that are under consideration. Redeeming of Communities will be opening up a session at Hollinswood on a Tuesday from September to offer food and a drink, whilst helping with information and support. They are also to consider film afternoons.

Deano's Diner will use the kitchen at Randlay CC for the production of affordable meals and will offer tea, coffee, and refreshments to the public as a drop-in café.

Work to create the planters is continuing.

The launch of the T50 50 trail takes place on 27th July and the first route will include a short visit to Randlay Valley. The books are available at just £5.00.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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A sample of recycled paper was available and recycled pencils and pens are to be considered.

F19/2535 PARISH MATTERS

Members reported the following matters for investigation / action

- a) Damaged litter and waste bins. Whilst these are currently being reported, TWC has confirmed that they are undertaking a complete review of bin provision in order to work towards a reduction in the number of bins across the Borough. It is their intention to ensure that the litter picking regime in the new contract will mean that less bins are needed. With regards to the bins in Randlay Valley, which are considered dangerous, in their current condition, TWC will be removing them but will not replace them straight away. They want to see how much litter is collected and therefore assess if the bins are needed or if people will take their litter to the next nearest bin or home.
- b) We still have concerns that the litter is not picked up before grass cutting and where it is shredded, should be picked up after the cutting, so that no dangerous objects remain on the green areas, which could be dangerous for dogs or children.
- c) Councillor Turley shared concerns regarding the statistics relating to Debt & Benefits, particular in The Nedge Ward.
- d) There is a lot of concern about the amount of weedkiller used by the contractors in the new contract – this will be raised at WAC, to see if other Parish Councils have the same concerns.

F19/2536 FUTURE MEETINGS

22 nd July 2019	Asset & Property Committee	7pm
	Finance & Audit Committee	8pm
2 nd September 2019	Events Committee	7pm
	Asset & Property Committee	8pm
16 th September 2019	Full Council	7.30pm

There being no further business, the chairman thanked Members for their important contributions to the meeting and closed the meeting at 9.25pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 16th September 2019.