
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 21st January 2019** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

PRESENT: Councillors

S Unwin (Chairman)
H Unwin
J Johnson
S Vaughan-Hodkinson
C Turley
G Sinclair
L Ricketts
S Snell
J Creed
C Prescott

In Attendance:

Katrina Baker (Clerk)
Glyn Johnson
1 member of the public

F18/2413 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

PUBLIC SESSION

Information was shared with reference to the new Grounds & Cleansing Contract which will commence in April 2019. The new contractor, Idverde, will be undertaking the Grounds Maintenance and Cleansing in and around Hollinswood & Randlay and we will be waiting to see the work schedule in action, before making further decisions about the Parish role in this regard.

F18/2414 APOLOGIES

None

ABSENT

Clr P Roberts

F18/2415 VACANCY FOR A PARISH COUNCILLOR

An expression of interest has been received and this item will be included on the February agenda. Anyone interested in being considered for the vacancy must submit a personal statement (no more than one side of A4) to arrive at the office by 12 noon on 15th February. Members will consider all applications and invite one person to join the Parish Council. This appointment will be for two months as the Parish Council does not meet in April and the election is in May. A further advertisement of the vacancy will be on the website and facebook.

F18/2416 DECLARATIONS OF INTEREST

Clr S Unwin	User of RCC, FoHRV, Randlay Primary School
Clr H Unwin	User of RCC, FoHRV, RPS
Clr J Johnson	User of all community buildings, HPS, Personnel Committee, resident
Clr S Vaughan-Hodkinson	FoHRV, FoTTP, resident
Clr C Turley	FoHRV, FoTTP, resident

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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CLlr J Creed	FoHRV. FoTTP, resident
CLlr C Prescott	FoHRV and RCC
CLlr L Ricketts	Resident
CLlr S Snell	Resident

All Members, who live in the Parish declared an interest in the budget, but had a dispensation to take part in the decision and vote.

F18/2417 MINUTES OF THE MEETING HELD ON 17th DECEMBER 2018

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Sinclair and seconded by Cllr Prescott, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 17th December 2018 be signed as a true record.

F18/2418 MATTERS ARISING – for information only

None

F18/2419 FINANCE & AUDIT COMMITTEE

a) Minutes

Councillor H Unwin presented the Minutes of the meetings held on 7th and 15th January, 2019, for information.

As Chairman of the Committee, he updated Members on the work undertaken by the Committee to ensure that the Council's Strategy was taken into consideration, however, it had been necessary to move some projects from year one in order to avoid a significant increase in the precept.

A second meeting had been necessary in order to ensure best value for money for the residents of the Parish.

Councillor H Unwin presented the two budgets for initial consideration by the Members. Option One would result in a precept of £230,100, an increase of 38p per week for a Band B Property) and Option Two would result in a precept of £211,436 where the increase would be 20p per week for a Band B Property.

Either of these options would require grant funding to be available for two projects – the drainage at The Muddy and the replacement of the external play experience at Randlay Community Centre.

Ballot papers were available in the Councillor files and the Chairman outlined the process. If members felt that they could not support either of the preferred options, there was an opportunity to abstain.

The Chairman counted the vote, 8 supported Option One and 2 supported Option Two.

b) Setting The Precept

Following the ballot, outlined in F18/2419a, it was proposed by Councillor S Unwin and seconded by Councillor Vaughan-Hodkinson that the precept for 2019/20 be set at £230,100. At the vote, there was one abstention and all other members were in favour, it was therefore

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RESOLVED that the Precept request would be for £230,100 and this would be forwarded to Telford & Wrekin Council.

- c) Payments
Details of the payments since the last meeting were available and the payment vouchers had been authorized by the Member signatories.
A full list of payments will appear on the website.
- d) Financial Reports
A current Aged Analysis had been circulated and the only concerns remain around the three outstanding debtors.

F18/2420

ASSET & PROPERTY COMMITTEE

- a) Councillor H Unwin presented the Minutes of the meeting held on 7th January 2019, for information.
- b) There was one recommendation. It was proposed by Councillor H Unwin, and seconded by Councillor Sinclair that the Parish Council installs three lights in the loft at Hollinswood Pavilion, to assist with storage issues. The cost would be £301.17. All were in favour and thus it was

RESOLVED that three lights will be installed in the loft at Hollinswood Pavilion, at a cost of £301.17, to enable the storage space to be used.

F18/2421

CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC, with particular emphasis on the Mayor's Engagements. An update on the Green Guarantee sites had been received. The Future Fit meeting has been arranged for 6.30pm on 29th January and the meeting will take place at Harper Adams University, Edmond.

F18/2422

PLANNING

- a) There are no new applications for consideration.
- b) Members were reminded about the pre-application consultations, all Councillor views should be submitted to the Clerk by the due date for inclusion in the response. This does not affect the Parish Council's consideration when and if an application comes forward in the future.

F18/2423

WEST MERCIA POLICE REPORT

No-one was available to attend the meeting tonight.

F18/2424

CHAIRMAN'S REPORT

a) Chairman's Charity

The total raised so far is £1337.72. The defibrillator and cabinets have been delivered and will be installed in the near future. There is now a defibrillator available at The Pavilion.

The Chairman announced that Councillor H Unwin had kindly agreed to take part in a fund-raising activity and it had been agreed that this will take place on 4th March 2019 after the Asset & Property Committee meeting. The Major of Telford & Wrekin will be invited to

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attend. Publicity will be shared and all members are asked to get sponsors for this last event which is solely for the Chairman's 2018/19 charity.

It was also announced that Councillors S & H Unwin are to run a half marathon at the end of April to raise funds for Severn Hospice and the Chairman's Charity. An open invitation will be extended for anyone who wishes to join them and sponsor forms can be created. It is hoped that a route around Hollinswood & Randlay can be created. Further details will be available in the near future.

b) Calendars

The Chairman thanked all the members (and staff) who have helped to ensure that all properties in the Parish received a 2019 calendar.

The senior citizens Christmas Lunch, at The Holiday Inn, was very popular and the Parish Council had received numerous positive comments and thanks. It was agreed to provisionally book the date for 2019.

COUNCILLOR'S REPORT

Councillor Creed updated Members on details that he had obtained regarding the NHS and TWC project to renovate houses at Princess Royal Hospital.

The NHS Trust has limited capital funds available and the purchase of equipment is their priority as this has a direct positive impact of patient care.

With thanks to sponsors, staff and contractors, over £.5m has been saved (based on commercial rates) and the structural changes and landscaping for four houses has been possible.

F18/2425

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Chris Turley updated Members on current matters from TWC and especially those included on the Cabinet Agenda for 3rd January and Full Council on 17th January. These included Financial Management Reports, Civil Parking Enforcement update, Local Nature Reserves, Youth Justice Plan, Domestic Abuse Strategy and to set the Council Tax Base for 2019/20 which would see an increase of 3.2%, of which 2% would be earmarked for Adult Social Care.

F18/2426

CLERK'S REPORT

a) Calendars

A further 50 calendars had been purchased to ensure that sufficient were available for all households in the Parish.

b) SNAC

Work is progressing on this project and the working group have met with TWC and some Members were available to meet with parents at the Pavilion.

c) Shropshire Wildlife Trust

Katie from SWT will be joining FoHRV for their next Volunteer Day to take a look at a project for The Brook.

d) In-house Training

The staff are continuing the course and a first aid course is scheduled for 9th February 2019.

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F18/2427 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Members declared their interests as necessary.

The Minutes of the Annual General Meeting are available on the website and by request.

The Chairman updated Members on current work in the Valley and thanked all Parish Council staff and volunteers for their help and support throughout the year.

It is anticipated that the LNR Status will be confirmed by March 2019.

The Maypole will be required for the May Day Event.

The fence to the side of the kissing gate has been repaired, thanks were extended to G Johnson.

F18/2428 PARISH MATTERS

Members reported the following matters for investigation / action

- a) Parking outside of RCC (blocking the disabled parking bays)
- b) Position of the bus stop in Culmington
- c) Mail box
- d) Bed Sale advertising signs
- e) Street Lights in Longmeadow
- f) Homeless person in Randlay
- g) Parking at Randlay
- h) Parking on Dale Acre Way
- i) Inappropriate use of the underpass near to Hollinswood Schools
- j) Flooding in Boulton Grange, near to the flats
- k) The barrier, opposite the entrance to Fisherman's Walk, has been replaced.
- l) Positive comments have been received about the work undertaken in the Parish, particularly the hedges and lights.

F18/2429 FUTURE MEETINGS

28 th January 2019	7.30pm	Events Committee
18 th February 2019	7.30pm	Full Council

There being no further business, the chairman thanked Members for their important contributions to the meeting and closed the meeting at 8.20pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 18th February 2019.