
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

F18/2400

DECLARATIONS OF INTEREST

Clr S Unwin	User of RCC, FoHRV, Randlay Primary School
Clr H Unwin	User of RCC, FoHRV, RPS
Clr J Johnson	User of all community buildings, HPS, Personnel Committee
Clr S Vaughan-Hodkinson	FoHRV, FoTTP
Clr C Turley	FoHRV,
Clr J Creed	FoHRV. FoTTP
Clr C Prescott	FoHRV and RCC

F18/2401

MINUTES OF THE MEETING HELD ON 19th NOVEMBER 2018

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Clr Sinclair and seconded by Clr Creed, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 19th November 2018 be signed as a true record.

F18/2402

MATTERS ARISING – for information only

a) Nighttime Audit

Glyn updated Members on the event to undertake an audit of the street lighting in Hollinswood. A database of issues had been completed and sent to TWC for investigation / action.

Councillors S & H Unwin have undertaken a similar audit in Randlay, with only Boulton Grange and Dodmoor Grange still to do. This information will be forwarded to TWC for investigation and action.

b) Randlay Local Centre Access and Car Park

The new signs and bollards arrived earlier than planned and the company agreed to install them rather than find a secure place to store them. The white lining and yellow hatched boxes are still to be done. The boulders have arrived today. Many positive and favourable comments have been received, but there are still some unhappy parents who now have to park on the car park area.

Areas outside of the school gates and the shops will need more boulders or an alternative way of preventing parking as some parents are now using these as alternative drop-off or pick up points.

c) New Security System, internal doors at Randlay Community Centre

The new system is now live and has worked well over the weekend and throughout the Christmas Concert. Most groups are finding it much better and feeling safer whilst in the building.

d) Redundant roadwork signs

All signs have been collected.

e) Randlay Community Centre Main Doors

Two door companies have now confirmed that the door, which was installed by TWC at the time of construction, is not compliant and is outside of the regulations. TWC are now investigating the original specification and will come forward with a solution in the New Year

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FINANCE & AUDIT COMMITTEE

a) Minutes

Councillor H Unwin presented the Minutes of the meeting held on 6th December 2018, for information.

There were no recommendations, but Members had been giving consideration to budget requirements for 2019/20 in line with the Parish Council Strategy.

b) Payments

Details of the payments, over £100, now appear on the website monthly, as required by the Transparency Code. A full list of payments in November had been circulated, for information.

Payment Vouchers have been internally audited and signed by two Councillors as required by the Financial Regulations.

c) Financial Reports

The current Aged Analysis has been shared with the Finance & Audit Committee along with the Bank Balance and monthly income and expenditure analysis. The Council's balance is currently £121,151.47.

F18/2404

CORRESPONDENCE

a) Dunsheath Parking Implement Scheme

Members had received details of the proposals which are now under consideration following a consultation with the neighbours. One land ownership query has been addressed. This scheme is as a result of our Highways Liaison project which worked with Councillor J Johnson, Councillor C Turley and TWC.

b) Randlay Local Centre

The Pickstock Group, owners of the site, are revisiting the Care Home option and are awaiting legal completion of a funding offer. Further details will be available in the New Year. The Parish Council looks forward to working with the owners, developers and TWC to bring about a suitable development on the site.

F18/2405

PLANNING

New applications for consideration

TWC/2018/0956 Plot 5B, Telford 54

RESOLVED to have no objections to the proposals, but to ask for confirmation regarding the trees on the edge of the car park, which are Grade A & B, as their roots could be affected.

F18/2406

WEST MERCIA POLICE REPORT

PCSO Phil Roberts had sent his apologies due to work commitments, but had submitted a report which was shared with members. It updated members on the ASB issues at Dodmoor Grange, speeding concerns, off road bikes and other local issues. The Randlay Allotment event to mark tenant's property had not been well attended, but they will re-run it in the New Year.

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CHAIRMAN'S REPORT

a) Chairman's Charity

The total raised so far is £1148.72, with the additional £500 from Councillor Turley's Pride fund will mean that we can order the two heated cabinets and new Defibrillator for Hollinswood Neighbourhood Centre.

Councillors Sheenagh & Harvey Unwin have donated to the Chairman's Charity this year in lieu of Christmas Cards.

b) Christmas Events

The Chairman thanked all the Councillors who had attended and helped at the Christmas Events. Their time and effort had been much appreciated, particularly by the community. The Christmas Lunch at The Holiday Inn had been very successful with many positive comments. It was agreed that a provisional booking should be made for 2019 to secure the date(s).

The Carol Service was also very successful with Sax On Fire and The Telfordaires joining in as part of the service.

The Christmas Lights Displays have been appreciated.

Councillor Turley wished to record thanks to the Councillors who were the elves at the Christmas Events. He, too, would be donating to the Severn Hospice in lieu of cards this year.

COUNCILLOR'S REPORT

Councillor Snell and Councillor Vaughan-Hodkinson had undertaken the Clerk's Review and a report will be submitted to the Members of the Personnel Committee.

Councillor Sinclair had attended the Budget Briefing Session, where there was a lot of details available, a copy of the slides will be circulated when received.

Councillor Turley had attended the Planning Seminar on Rights of Way.

F18/2408

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Chris Turley updated Members on the current Cabinet decisions which included reports on the Youth Justice Panel, the Domestic Abuse Strategy, Lilleshall Development Plan and the Early Years and Childcare Efficiency Assessments – which were all approved.

F18/2409

CLERK'S REPORT

a) 2019 Calendars

These have been well received and appreciated by the community. Thanks were extended to the staff and members who have assisted in distributing them to every house in the Parish.

b) Speed Indicator Device

The installation of a device in Randlay Avenue is as a result of police concerns regarding speeding towards the mini island.

c) Wheelie Bin Stickers

A quantity of SLOW DOWN stickers is available, this is a campaign available for any housing estate where residents feel that speed of traffic is an issue.

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- d) Local Access Forum**
HRPC and FoHRV will be represented at the Local Access Forum and will report back to the next meeting.
- e) Emergency Light Fitting**
A replacement at HNC has been necessary.
- f) The Muddy**
The draft lease is nearing completion, it is hoped that an update will be available at the next A & P meeting to discuss the financial implications.
- g) Pavilion Loft**
A quotation has been received for the installation of appropriate lighting in the loft at the Pavilion. This will appear on the next A & P Agenda, along with consideration of a loft ladder.
- h) Budget for 2019/20**
This work is in progress
- i) Officer In-House Training**
The staff are working towards Level 2 in Equality & Diversity, Safety at Work and Health & Safety.
- j) Special Needs Activity Centre**
An opportunity has arisen for the Parish Council with the use of The Pavilion and Field. A working group will meet to discuss this in more detail: Councillors S Unwin, H Unwin, J Creed, S Vaughan-Hodkinson, S Snell and C Prescott.
- k) Randlay Allotments**
The project to enhance the security of the site will take place in the Autumn.

F18/2410

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Members declared their interests as necessary.

The Chairman of FoHRV informed members that Bridleway One is now clear of obstructions, thanks to the team of Volunteers.

The Parish Council looks forward to working with the new contractor, Idverde, and is awaiting details of the contract works included for the Valley.

The Local Nature Reserve is awaiting the transfer of land from TWC before it can be confirmed. A monitoring form will need to be completed in the New Year for the completion of the work in Randlay Valley to meet the needs of the Tesco Bags for Life funding grant.

The Clerk has identified a funding opportunity from the Ministry of Housing, Communities and Local Government – a successful application may assist at the Muddy and the Allotments.

F18/2411

PARISH MATTERS

- a) Thanks were extended to everyone involved in the Christmas Lighting projects at Randlay and Hollinswood. The Pavilion lights will be completed in the next few days.

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- b) The demountable building on the Dr Site near the school needs attention to make it secure and safe.
- c) The remainder of the no parking lines in Deepdale will be completed in early January
- d) The evidence of the person (s) responsible can be identified from the fly tipping in Danesford, TWC will be following up this issue.

F18/2412 FUTURE MEETINGS

7 th January 2019	7pm 8pm	Asset & Property Finance & Audit
21 st January 2019	7.30pm	Full Council

There being no further business, the chairman thanked Members for their important contributions to the meeting and closed the meeting at 9.20pm. Sheenagh extended to everyone a very Merry Christmas and a Happy New Year.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 21st January 2019.