
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 16th July 2018** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

PRESENT: Councillors

- S Unwin (Chairman)
- H Unwin
- S Snell
- P Roberts
- J Johnson
- S Vaughan-Hodkinson
- C Turley
- G Sinclair

In Attendance:

- Katrina Baker (Clerk)
- Glyn Johnson (Parish Assistant)
- Dr Jo Leahy, Chairman NHS Telford & Wrekin CCG
- Wendy Jones, NHS Future Fit

F18/2326 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending. A warm welcome was extended to our guests from the NHS Future Fit team.

Dr Leahy gave a short presentation, updating Members on the process and the importance of this consultation period. The Future Fit programme is led by NHS Shropshire Clinical Commissioning Group and NHS Telford & Wrekin CCG and the consultation period ends on 4th September 2018. The CCGs are responsible for buying and making decisions about healthcare services in Shropshire & Telford & Wrekin on behalf of the community and the consultation aims to

- Set out why we need to make changes to the services provided at both hospitals in Shropshire
- Explain the proposal and the two options
- Explain the preferred option
- Detail what the changes will mean to families in Telford & Wrekin
- Explain how to get involved and
- To seek views by completing the survey at www.nhsfuturefit.org

Future Fit is proposing to change the hospital services provided at Royal Shrewsbury Hospital and Princess Royal Hospital so that one hospital will provide emergency care services (including women and children's inpatient services) and the other provides planned care services. Both hospitals would have an Urgent Care Centre, open 24 hours a day, 7 days a week.

The Future Fit preferred option is for the RSH to become the Emergency Care site and PRH to become the Planned Care site. Your views are important and every resident in Shropshire is encouraged to have their say.

NHS Future Fit believes that this option would mean

- RSH can continue to be a Trauma Unit
- Fewer people would have to travel further for emergency care

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- It would better meet the future needs of our older population and]
- It offers the best value for money over the long ter.

Please refer to their Future fit Consultation book, copies available from the Parish Council offices, or at www.nhsfuturefit.org – please take a look and forward your views.

PUBLIC SESSION

None

F18/2327

APOLOGIES

Cllr L Ricketts	Work Commitments
Cllr M Allen	Work Commitments
Cllr L Aubrey	Unwell

It was proposed by Councillor Johnson and seconded by Councillor Sinclair, all were in favour and thus it was

RESOLVED that the above apologies be accepted.

VACANCY FOR A PARISH COUNCILLOR

The Clerk updated Members on the vacancy. No election had been called and it is now possible that the Parish Council will fill the vacancy by Co-option. This item will appear on the Full Council Agenda for 17th September. Anyone interested in being considered for the vacancy can submit an Expression of Interest, to be received in the office, before 12 noon on Wednesday 12th September. This personal statement can include any relevant information, to be considered as part of the recruitment process.

F18/2328

DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School
Cllr H Unwin	User of RCC, FoHRV, RPS
Cllr J Johnson	User of all community buildings, HPS
Cllr S Vaughan-Hodkinson	FoHRV
Cllr C Turley	FoHRV, STROWP
Cllr G Sinclair	STROWP

F18/2329

MINUTES OF THE MEETING HELD ON 18th JUNE 2018

Councillor Mrs Unwin presented the Minutes, which had been circulated to all Members. It was proposed by Cllr Johnson and seconded by Cllr Snell, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 18th June 2018 be signed as a true record.

F18/2330

MATTERS ARISING – for information only

Severn Hospice - Grant

A thank you letter had been received from Professor Derrick Willis.

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F18/2331 FINANCE & AUDIT REPORT

a) Financial Reports

A list of payments, to date, had been circulated to all members and a monthly report will appear on the website.

A copy of the current aged analysis has been shared with Members, there remains concern regarding three overdue accounts.

The balance as at the end of June 2018, is £148,270.36.

F18/2332 ASSET & PROPERTY COMMITTEE

a) Report

i) SNAC

The Group will be siting a temporary lock-up facility behind the fence at the Pavilion, as they come a contract user group of the building, paying a standard hourly rate fee.

ii) The LED lights have been installed at The Pavilion and users had commented on the upgraded lights in a positive manner.

iii) Two wasp nests had to be removed from the loft at The Pavilion.

iv) ABC has carried out the annual Emergency Lighting Inspection, all was in order at Randlay Community Centre & Hollinswood Neighbourhood Centre, but a new buik head light had been required at the Pavilion. The cost for this had been £50.00.

F18/2333 EVENTS COMMITTEE

a) Declaration of Acceptance of Office

Councillor Snell read and signed the Declaration for the position of Chairman of the Events Committee, this was witnessed by the Clerk as the proper officer of the Council.

b) Minutes of the meeting held on 21st June 2018.

Councillor S Unwin presented the Minutes, for information.

c) Calendar Of Events

The Calendar of Events for 2018/19 is available on request and can be found on the Website.

F18/2334 PLANNING

None.

F18/2335 WEST MERCIA POLICE REPORT

The Nedge Safer Neighbourhood Team had sent apologies for not attending the meeting but had provided a brief report. They have delivered over 400 leaflets to the flats on Deercote and Downemead following reports of ASB. There have also been increased patrols. A vehicle had been seized on Delbury Court due to the driver having no insurance. A safer school initiative has taken place outside Hollinswood Primary School, monitoring the provision and success of the no parking zones. Public order issues have been dealt with promptly.

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Thanks would be extended to the SNT as we are seeing them around the Parish a lot more now and this ensures that residents feel re-assured. A request would be sent for them to visit Randlay Primary School.

F18/2336

CHAIRMAN'S REPORT

a) Underpasses, Randlay Avenue

The Chairman gave a resume of the consultation meeting regarding the proposed closure of two underpasses at Randlay Avenue. It had been agreed with TWC that further consultation with the community will take place, this will include Randlay Primary School. An event and display will take place at Randlay Community Centre.

b) Fun Day

A report was available, following the de-brief meeting, held earlier, to discuss the success of the Fun Day and note the plans for 2019.

The Chairman thanked all staff and the Councillors who attended the Event, it was very well attended and the Parish Council has received many favourable comments. Thanks were also extended to the stall-holders that had donated to the Chairman's Charity.

c) Chairman's Charity

The total raised so far is £723.62. A concert will take place on 15th September at Randlay Community Centre.

F18/2337

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Chris Turley updated Members on current matters from TWC. This included information relating to Service & Financial Planning, Modern Slavery Act, Civil Parking Enforcement, Big Green Vote and the Superfast Programme.

Members were surprised that CPE may take 2 to 3 years before implementation.

F18/2338

CLERK'S REPORT

a) Local Partnerships

The Parish Council is pleased to work in partnership with local companies and wishes to record thanks to the staff at Cap Gemini for their recent help in Hollinswood.

b) Footpath Maintenance

Recent footpath maintenance has improved safety in estates at Randlay and Hollinswood.

c) Crucial Crew

Thanks had been received from the Crucial Crew team, to the staff, who had provided support to the young people on two days throughout the project.

d) Heat Stress Assessments

The Clerk had undertaken heat stress assessments with all staff and an action plan had been implemented and report to Finance & Audit, as part of our Health and Safety risk assessments.

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CORRESPONDENCE

None

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F18/2340 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

The next meeting is on 24th July at 7pm at HNC. All are welcome.

An additional volunteer day will take place on 25th July and the August event will be on 7th August – all help is very much appreciated.

F18/2341 PARISH MATTERS

- a) Abbey Fields sign – needs re-installing
- b) Litter in the ball court at Randlay
- c) Faulty street lights
- d) Thanks and congratulations will be sent to TWC for an excellent Carnival event in Telford Town Park

F18/2342 FUTURE MEETINGS

23 rd July 2018	7pm	Asset & Property Committee
	8pm	Events Committee
17 th September 2018	7.30pm	Full Council

There being no further business, the chairman thanked Members for their important contributions to the meeting and closed the meeting at 9.20pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 17th September 2018.