
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr Mrs Sally Snell Clerk: Katrina Baker MBE MILCM

EVENTS COMMITTEE

MINUTES of the meeting held in the Council Chamber on Monday 28th January 2019 at 7.30 p.m.

PRESENT: Councillor S Snell
Councillor S Unwin
Councillor J Johnson
Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor J Creed
Councillor C Prescott

In Attendance: Katrina Baker, Clerk
Glyn Johnson

E2018/600 WELCOME

Councillor Snell, opened the meeting and welcomed members and thanked them attending.

E2018/601 APOLOGIES

Councillor C Turley Recovering from an operation
Best wishes were extended to Cllr Turley, for a speedy recovery.

It was proposed by Councillor S Unwin and seconded by Councillor J Creed, all were in favour and thus it was

RESOLVED that these apologies be accepted.

E2018/601 DECLARATIONS OF INTEREST

Councillor Mrs S Unwin	FoHRV Randlay Community Centre
Councillor Mrs J Johnson	User Groups of 3 centres
Councillor H Unwin	FoHRV Randlay Community Centre
Councillor S Vaughan-Hodkinson	FoHRV
Councillor J Creed	FoHRV

E2018/602 MINUTES OF THE MEETING HELD ON 29th OCTOBER 2018

It was proposed by Councillor S Unwin and seconded by Councillor J Creed that the Minutes of the meeting held on 29th October 2018 be accepted as a true record. All were in favour and thus it was

RESOLVED that the Minutes of the Meeting held on 29th October 2018 be signed by the Chairman as a true record.

E2018/603 MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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None

E2018/604 DIARY OF EVENTS

A draft diary had been circulated for consideration and included all the events as previously agreed within the Parish Strategy.

Dates are to be confirmed for the Chairman's Charity Event and Macmillan Coffee Morning.

A copy of the agreed Diary will be attached to the Minutes.

RESOLVED that the Diary of Events be confirmed and will be introduced with immediate effect in order that preparations can commence for 2019/20.

E2018/605 MAY DAY AND ST GEORGE'S DAY

This year's calendar has brought both May Day and St George's Day close together. In order to hold an outdoor event for Friends of Hollinswood & Randlay Valley and the traditional events for the Parish Council, the following was agreed:

26 th April 2019	Hollinswood NC	Fish & Chip supper with bingo
4 th May	Randlay Valley	Morning outdoor activities and walk
	Hollinswood LC	St George's Day Celebration

In 2020, the Bingo and Fish & Chip event will return to Randlay.

E2018/606 CHAIRMAN'S AWARD

Nominations are invited for the chairman's Award for 2018/19 and the Young Person's Award. The presentations will take place at the Annual Parish Meeting in April.

E2018/607 FUN DAY 2019

This year's event will take place on Sunday, 7th July from 12 noon and will be based mainly at the Pavilion Field, but also using the nearby Muddy area. The theme will be 'Transport'.

E2018/608 CHRISTMAS

Senior Citizens Christmas Lunch

Following the success of 2018 at The Holiday Inn, it was agreed to reserve both 4th and 5th December in order to ensure that we can accommodate all the senior citizens who wish to attend. Tickets will, once again, be £5.00 per person.

An advertisement will be designed to ensure that everyone understands the process regarding the allocation of tickets with relation to two event dates being available.

Both Hollinswood & Randlay Primary Schools will be invited to sing at the events.

Christmas Fayres

A similar format to previous years will be provided, with invitations to the local schools and user groups to take part in the events.

Santa will be in his grotto with a present for every child.

Christmas Trees

£40 will be offered to each school to provide a real tree for use within the school buildings. An outdoor tree will be provided at Hollinswood (but not a Randlay).

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Pantomime visits and bus transport

All year 6 students from our two schools will have the opportunity to visit the pantomime at Oakengates Theatre during December 2019.

Christmas Lights

It was agreed that the light displays at Hollinswood & Randlay could be enhanced further and local companies will be asked to sponsor the displays.

Carol Concert

This will take place on 1st December 2019 at 4.30pm.

Members confirmed that this would take a traditional format with Christmas Carols and readings and an invitation would be extended to Randlay Primary School, The Telfordaires and Sax on Fire to take part in the event. Our local church groups will also be invited to take part.

E2018/609

CALENDARS

Members agreed that the production of a calendar and distribution to every house is a good way of getting out information to all residents in a format that will be kept throughout the year and useful. It was therefore agreed that the current format would continue. This year, being an election, year each of our 12 Councillors will be asked to be represented on each month and will include a small passport photograph, with their contact details and will promote a service, event or facility that the Parish Council provides. The useful telephone numbers will be included.

E2018/610

OTHER BUSINESS

Chairman's Charity fund-raising

On 4th March, Councillor H Unwin will take part in an event requiring sponsorship. Sponsor forms are available. Details will be available on the website and facebook. The Mayor of Telford & Wrekin is also promoting this event and has agreed to attend. All money raised will be for the Chairman's Charity.

On 28th April the Chairman and Vice Chairman will organize, and take part in, a 5K Fun Run and half marathon around the Parish and into Town Park. There will be an opportunity to donate £5 to the chosen charities and sponsor forms will be available. This event will raise funds for Severn Hospice and the Chairman's Charity.

E2018/611

DATE OF THE NEXT MEETING

As per the new meeting schedule to be agreed at Full Council, unless an urgent meeting is required and this will be called, if necessary, by the Chairman of the Committee.

There being no further business, the Chairman closed the meeting at 8.10pm thanking everyone for their important contribution to the discussions.

SignedDate