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## Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr Mrs Sally Snell Clerk: Katrina Baker MBE MILCM

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### EVENTS COMMITTEE

**MINUTES** of the meeting held in the Council Chamber on Monday 23<sup>rd</sup> July 2018 at 8.00 p.m.

**PRESENT:** Councillor S Snell  
Councillor S Unwin  
Councillor J Johnson  
Councillor H Unwin  
Councillor S Vaughan-Hodkinson  
Councillor C Turley

**In Attendance:** Katrina Baker, Clerk  
Glyn Johnson  
Joshua Creed

**E2018/566 WELCOME**

Councillor S Snell, opened the meeting and welcomed members and thanked them attending. She was pleased to accept the position of Chairman for a further term of office.

**E2018/567 APOLOGIES**

Councillor L Aubrey Previous Engagement

It was proposed by Councillor C Turley and seconded by Councillor J Johnson, all were in favour and thus it was

**RESOLVED that these apologies be accepted.**

Members were reminded that Events Committee meetings are open to all Members and the public and everyone is welcome to work together to produce a programme of events for the community of our Parish. Councillor Sinclair had requested to be removed from the Membership of the Committee.

**E2018/568 DECLARATIONS OF INTEREST**

<i>Councillor Mrs S Unwin</i>	<i>FoHRV Randlay Community Centre</i>
<i>Councillor Mrs J Johnson</i>	<i>Craft &amp; Natter Crafty Community Wednesday Wizards</i>
<i>Councillor H Unwin</i>	<i>FoHRV Randlay Community Centre</i>
<i>Councillor S Vaughan-Hodkinson</i>	<i>FoHRV</i>
<i>Councillor C Turley</i>	<i>STROWP and FoHRV</i>

**E2018/569 MINUTES OF THE MEETING HELD ON 21<sup>st</sup> JUNE 2018**

It was proposed by Councillor S Unwin and seconded by Councillor S Vaughan-Hodkinson that the Minutes of the meeting held on 21<sup>st</sup> June 2018 be accepted as a true record. All were in favour and thus it was

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E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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**RESOLVED** that the Minutes of the Meeting held on 21<sup>st</sup> June 2018 be signed by the Chairman as a true record.

### **E2018/570 MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)**

None

### **E2018/571 CHAIRMAN'S CHARITY BAKE OFF**

This new event will take place on 20<sup>th</sup> October 2018 at Hollinswood Neighbourhood Centre. There will be a £1 entry fee for all exhibits, the Chairman will provide a list of 10 classes that can be entered. There will be a Councillor's Class and a Children's Class.

Judges will be invited at 1pm and at 2pm in the Main Hall there will be charity afternoon tea event where cakes will be for sale.

The funds raised will be donated to the Chairman's Charity Appeal, to purchase a defibrillator for Hollinswood Pavilion.

### **E2018/572 CHRISTMAS**

Christmas Fayres

Arrangements are in hand for the entertainment. The schools will be invited to take part and to entertain during the afternoon.

It was agreed that we would have a Grotto at each event with Santa giving the children their Christmas Gifts. Although we will have a postbox for letters, we will not be able to post out a reply to them all this year.

It is hoped that the local shops and Randlay Farmhouse will join in the festivities and decorate the shop windows for the events.

Christmas Lights will be erected at both centres, with an enhanced display at Randlay. These will be switched on at each event.

Christmas Lunch

This year's event moves to The Holiday Inn where there will be more parking available. In order to reduce the amount of waste, it was agreed to increase the ticket cost to £5.00. This will include a £3 tombola ticket (with a guaranteed prize) and £2 deposit will be returned on the day. A sample shopping bag will be ordered, with the Parish Logo, and Members will consider these as the gifts.

A suitable entertainer will be booked for the afternoon.

The menu will be soup, traditional Christmas Lunch, Christmas Pudding – the tickets will ask that any special dietary requirements be notified at least one week before the event. Vegetarian and Gluten Free options will be available.

Traditional Carol Service

The Chairman will host a Traditional Carol Service on 16<sup>th</sup> December at Randlay Community Centre at 4pm. It is hoped that local groups will take part in the service which will be a series of Christmas Readings, Carols and Music.

### **E2018/573 SOUTH TELFORD RIGHTS OF WAY PARTNERSHIP**

The committee resolved that there was no alternative but to dissolve the Partnership, due to a lack of Members and this has resulted in the Project Officer going through a confidential redundancy process.

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