
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr Mrs Sally Snell Clerk: Katrina Baker MBE MILCM

EVENTS COMMITTEE

MINUTES of the meeting held in the Council Chamber on Thursday 21st June 2018 at 7.30 p.m.

PRESENT: Councillor S Unwin
Councillor J Johnson
Councillor H Unwin
Councillor S Vaughan-Hodkinson

In Attendance: Katrina Baker, Clerk
Glyn Johnson
Stuart Fisher
Joshua Creed

E2018/551 WELCOME
Councillor S Unwin, opened the meeting and welcomed members and thanked them attending.

E2018/552 APOLOGIES
Councillor C Turley Personal Circumstances
Councillor L Aubrey Unwell
Councillor S Snell Work Commitments

RESOLVED that these apologies be accepted.

ABSENT
Councillor G Sinclair

E2018/553 ELECTION OF CHAIRMAN
Councillor S Unwin Proposed by Councillor Vaughan-Hodkinson
Seconded by Councillor J Johnson

Councillor S Unwin did not accept the nomination

Councillor S Snell Proposed by Councillor S Unwin
Seconded by Councillor H Unwin

All were in favour and thus it was

RESOLVED that Councillor S Snell be Chairman of the Committee for 2018/19.

E2018/554 DECLARATION OF ACCEPTANCE OF OFFICE
This will be deferred until the next meeting.

E2018/555 ELECTION OF VICE CHAIRMAN
Councillor S Unwin Proposed by Councillor H Unwin
Seconded by Councillor S Vaughan-Hodkinson

All were in favour, and thus it was

RESOLVED that Councillor S Unwin be Vice Chairman for 2018/19.

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E2018/556 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor S Unwin read and signed the Declaration, which was witnessed by the Clerk as the proper officer of the council.

E2018/557 TERMS OF REFERENCE

The Vice Chairman signed the Terms of Reference.

E2018/558 DECLARATIONS OF INTEREST

<i>Councillor Mrs S Unwin</i>	<i>FoHRV</i>
	<i>Randlay Community Centre</i>
<i>Councillor Mrs J Johnson</i>	<i>Craft & Natter</i>
	<i>Crafty Community</i>
	<i>Wednesday Wizards</i>
<i>Councillor H Unwin</i>	<i>FoHRV</i>
	<i>Randlay Community Centre</i>
<i>Councillor S Vaughan-Hodkinson</i>	<i>FoHRV</i>

E2018/559 MINUTES OF THE MEETING HELD ON 22nd JANUARY 2018

It was proposed by Councillor J Johnson and seconded by Councillor S Vaughan-Hodkinson that the Minutes of the meeting held on 22nd January 2018 be accepted as a true record. All were in favour and thus it was

RESOLVED that the Minutes of the Meeting held on 22nd January 2018 be signed by the Chairman as a true record.
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E2018/560 MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)

ST GEORGE'S DAY

Members agreed that this was a very successful event, thoroughly enjoyed by the community. Consideration will need to be given to 2019 in order to avoid the school holiday dates.

CALENDARS

Members had previously considered using old black and white pictures of the Parish & nearby areas. Thanks were extended for those already received. The school photos would also need to be in black and white to continue the theme. A draft calendar will be presented after the Summer holiday, for consideration. More photos are welcomed.

E2018/561 FUN DAY 2018 – celebrating Telford@50

This year's event will have a 1960s theme where fancy dress and appropriate costumes are encouraged. The event, on the Pavilion Field on 1st July will end with an It's A Knockout competition. This will need to be advertised and everyone taking part will also be reminded regarding appropriate costumes and music.

The arrangements for Fun Day were discussed in detail.

Setting up – no vehicle movements on the field between 10pm and 6am.

Signage	Stewards
Identification badges	Costumes / Uniform
Lunch vouchers	Information Point

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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Stalls (first come, first serves)	Parking
Site Plan	Emergency Plan
Risk Assessments	Programme

Exotic Zoo will entertain the children in the arena at 3.45pm. there will then be a children's picnic whilst they are entertained by PJ Entertainments. Burgers and a drink will be provided to all the children in the arena.

At 5pm, the assault course will be in place and Aiden will do a dummy run / demonstration. Cllr H Unwin will be commentator. A plan of the course was available. The disclaimer notice was agreed and sufficient copies will be available for everyone taking part. All staff will act as stewards. There will be a meeting on site at 5.45pm on Thursday, 28th in order to finalise the rules of the event.

There will be a smoking area designated. Also, the PA will announce that it is a no-alcohol site, too. This will mean that any alcohol will be removed from the site.

E2018/562 SOUTH TELFORD RIGHTS OF WAY PARTNERSHIP

In the absence of Councillor Sinclair, the Clerk updated the meeting on the situation regarding the future of STROWP. The Partnership had a difficult decision and it has been agreed that there is no alternative but to make the project officer redundant due to the decision to dissolve the process. The Partnership will dissolve at the end of August 2018. A number of meetings have been necessary to deal with the winding up of the partnership.

E2018/563 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Mr H Unwin, Mrs S Unwin and Sophia Vaughan-Hodkinson declared interests as the Council's representatives on Friends of Hollinswood & Randlay Valley.

The volunteer day scheduled for 3rd July will be postponed as a mark of respect for the late Councillor Judith Turley.

The next meeting will be on 24th July 2018.

E2018/564 OTHER BUSINESS

There will be a charity event, with live band on 15th September at Randlay CC. The Chairman would like to host a Hollinswood & Randlay Bake Off competition at Hollinswood Neighbourhood Centre in October.

E2018/565 DATE OF THE NEXT MEETING

23rd July 2018 8pm HNC

There being no further business, the meeting closed at 9.20pm

SignedDate