
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr S Vaughan-Hodkinson

Clerk: Katrina Baker MBE

EVENTS COMMITTEE

MINUTES of the meeting held in the Council Chamber on Monday 3rd June 2019 at 7.00 p.m.

PRESENT: Councillor S Snell
Councillor S Unwin
Councillor J Johnson
Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor J Creed
Councillor E Dalby

In Attendance: Katrina Baker, Clerk
Glyn Johnson

E2019/612 WELCOME

Councillor Snell, opened the meeting, welcomed members and thanked them attending. A warm welcome was extended to Councillor Dalby who is attending her first meeting since her co-option to the Council.

E2019/613 APOLOGIES

Councillor V Holt	Attending another meeting
Councillor L Ricketts	Work Commitments
Councillor C Turley	Attending another meeting
Liam Seabury	
Stuart Fisher	

It was proposed by Councillor S Unwin and seconded by Councillor J Creed, all were in favour and thus it was

RESOLVED that these apologies be accepted.

ABSENT

Councillor G Sinclair

E2019/614 ELECTION OF CHAIRMAN

It was proposed by Councillor S Unwin and seconded by Councillor E Dalby that Councillor Vaughan-Hodkinson be elected as Chairman for 2019/20. All were in favour and thus it was

RESOLVED that Councillor S Vaughan-Hodkinson be elected as Chairman of the Events Committee for 2019/20.

E2019/615 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Vaughan-Hodkinson read and signed the Declaration, this was witness by the Clerk as the Proper Officer of the Council.

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E2019/616 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson that Councillor S Snell be Vice Chairman, there was a second nomination in that Councillor S Unwin self-nominated which was seconded by Councillor E Dalby. At the vote, it was

RESOLVED that Councillor S Unwin be elected as Vice Chairman for 2019/20.

E2019/617 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillor S Unwin read and signed the Declaration, that was witnessed by the Clerk as the Proper Officer of the Council.

E2019/618 TERMS OF REFERENCE

It was proposed by Councillor J Johnson and seconded by Councillor S Unwin that the Terms Of Reference, which had been circulated, be accepted. All were in favour and thus it was

RESOLVED that the Terms of Reference be adopted and signed by the Chairman.

E2019/619 DECLARATIONS OF INTEREST

Councillor S Unwin	FoHRV Randlay Community Centre
Councillor J Johnson	User Groups of 3 centres
Councillor H Unwin	FoHRV Randlay Community Centre
Councillor S Vaughan-Hodkinson	FoHRV
Councillor J Creed	FoHRV

E2019/620 MINUTES OF THE MEETING HELD ON 28TH JANUARY 2019

It was proposed by Councillor S Unwin and seconded by Councillor Creed that the Minutes of the meeting held on 28TH January be accepted as a true record. With one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the Meeting held on 28th January 2019 be signed by the Chairman as a true record.

E2019/621 MATTERS ARISING (NOT OTHERWISE ON THE AGENDA) PROMOTION OF CHAIRMAN'S AWARDS

Members discussed ways in which the Awards can be promoted which included announcing the scheme on the website, screens and noticeboards and promoting them on facebook, asking for nominations. It was also agreed to advertise previous winners in some way.

CHARITY FUND-RAISING

This year's total is already in excess of £300. The Chairman will announce the fund which will be supported by the Chairman's Charity throughout 2019/20 at the next Full Council meeting. The 5K run will take place in September, around the Parish.

E2019/622 DIARY OF EVENTS

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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The diary will be published and further details of events will be available

RESOLVED that the Diary of Events be confirmed and advertised.

E2019/623

VE DAY

Members supported the idea of hosting an event to commemorate VE Day in 2020 for its 75th anniversary. It was agreed that a Street Party could take place in Downmead so that there is also the use of the adjacent field and the road could be closed for safety. The date is to be confirmed, but it would be 7th or 8th May, depending on any change to the Bank Holiday.

E2019/624

FUN DAY 2019

A draft site plan had been produced, but it often changes in the weeks up to the event. We are waiting to hear about the tractor display which will be at The Muddy. Members confirmed that there would be a children's picnic and prior to this they will be entertained by The Exotic Zoo at 4pm, the picnic at 4.30pm with entertainment and this will be followed at 5pm by the Choir, The Darby Singers.

E2019/625

CALENDARS

Members confirmed the production of the calendars including one month for each Councillor promoting work of the Parish Council. A list will be produced and assistance with taking photos can be arranged, if required. It is important that the calendars are ready to deliver at the end of November.

E2019/626

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Details of events will be confirmed at the FoHRV meeting on 4th June and will be included in the Parish Council events calendar.

E2019/627

LEAF

It was agreed that Councillor Creed and the Clerk should discuss this initiative with Chad Addison, TWC, before further promotion to ensure that there is no conflict with the current role of Street Champions.

E2019/628

OTHER BUSINESS

None

E2019/629

DATE OF THE NEXT MEETING

1st July 2019

Council Chamber

7pm

There being no further business, the Chairman closed the meeting at 7.55pm thanking everyone for their important contribution to the discussions.

SignedDate