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## Hollinswood and Randlay Parish Council

*Clerk: Katrina Baker MBE MILCM*

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Councillor S Unwin  
Councillor L Ricketts  
Councillor H Unwin

Councillor C Turley  
Councillor J Creed  
Councillor J Johnson

Councillor G Sinclair  
Councillor V Holt  
Councillor S Vaughan-Hodkinson

You are invited to the Asset & Property Committee on Thursday 30<sup>th</sup> May 2019 at 7.00pm at Hollinswood Neighbourhood Centre.

1. **Welcome**
2. **Apologies for Absence**
3. **To elect the Chairman for 2019/20**
4. **Declarations of Acceptance of Office**
5. **To elect the Vice Chairman for 2019/20**
6. **Declarations of Acceptance of Office**
7. **To confirm the Terms of Reference**
8. **To record any Declarations of Interest**
9. **To confirm the Minutes of the meeting held on 4<sup>th</sup> March 2019**
10. **Purchase of Tables**
  - a) To receive a report on the requirements for the Centres, and for use at events
  - b) To consider the purchase of additional tables and a trolley
11. **Matters relating to Randlay Community Centre**
  - a) Moveable walls – to give consideration to the provision of moveable boards
12. **Matters relating to Hollinswood Neighbourhood Centre**
  - a) Main door - update
  - b) Defibrillator
13. **Matters relating to Hollinswood Pavilion & Field**
  - a) Back room – update
  - b) SNAC – facilities
  - c) Maintenance of The Muddy and Pavilion Field
  - d) Cones and signs
14. **Randlay Allotments**
  - a) Unacceptable breaches of contract

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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b) Update on the security lights and cameras

**15. Parish Vehicle**

**16. Climate Change**

**17. Randlay Valley Car Park**

a) Urgent Works

**18. Other Matters (at the discretion of the Chairman)**

**19. Date of the next meeting**

22<sup>nd</sup> July 2019                      7pm                      Hollinswood Neighbourhood Centre

Katrina Baker