Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE MILCM

June 2019

To: Cllr S Snell, Cllr L Ricketts, Cllr S Vaughan-Hodkinson, Cllr J Creed, Cllr H Unwin

You are invited to the next meeting of the Personnel Committee on **Monday 3rd June 2019** which will take place in the Council Chamber at **Hollinswood Neighbourhood Centre at 8.00pm.** following the Events Committee meeting.

Yours sincerely

Katrina Baker
Clerk

A G E N D A

1. **Welcome**
2. **Election of Chairman**
3. **Declaration of Acceptance Of Office**
4. **Apologies** Cllr L Ricketts
5. **Election of Vice Chairman**
6. **Declaration of Acceptance of Office**
7. **To receive any Declarations of Interest**
8. **To confirm the Terms of Reference**
9. **To confirm the Minutes of the meeting held on 5th March 2018, including the confidential minute P19/589**
10. **Matters Arising, not on the Agenda**
11. **Staff - update**
12. **Youth Provision Partnership and Special Needs Activity Centre**
13. **To discuss any other business (at the discretion of the Chairman)**
14. **To confirm the date & time of the next Personnel meeting**

SNAC Meeting	**Thursday, 6th June 2019**	**7.15pm**
Personnel	**30th September 2019**	**8.00pm**

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.