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# Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE

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## FULL COUNCIL

14<sup>th</sup> May 2018

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Colleagues

You are hereby summoned to attend the first **Full Council** meeting for the municipal year 2018/19 on **Monday 21<sup>st</sup> May 2018** at **Hollinswood Neighbourhood Centre** at **8.00pm** after the Annual General Meeting.

## A G E N D A

### 1. Welcome

The Chairman for 2018/19 will give an opening presentation and announce their aims for the Chairman's Charity Fund.

### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.  
Councillor Mrs J Turley Authorised Leave of Absence

### 3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

### 4. Minutes of the meeting held on 16<sup>th</sup> April 2018

Members are required to confirm the Minutes of the meeting which have been circulated.

### 5. Matters arising, for information only, from the April Minutes (not included in this Agenda).

### 6. General Data Protection Regulations

- a) Clerk's Report to Council  
b) Audit Report  
c) Consent Forms  
d) Privacy Policy

### 7. Financial Report & Considerations

- a) Reports  
b) Grant Application – Crucial Crew

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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- c) Attendance at the Crucial Crew event
- d) Audit process and Internal Audit arrangements

### 8. Planning

- a) To receive any report available – decision notices are circulated when received
- b) To consider any planning applications, for consultation

TWC/2018/0306	8 Speedwell Ridge, Randlay	Erection of a single storey side and rear extension and replacement flat roof with pitched roof
TWC/2018/0352	Unit B1, Stafford Park 15	Change of use from Dance Studio to Place of Worship
TWC/2018/0367	Unit E, Stafford Park 7	Extend car park to create 14 additional places
TWC/2018/0387	Kelsall House, Stafford Court	Extension to the car park, erection of 2.4m fence, cycle rack, gabion wall and light columns

### 10. Clerk's Report

- a) Visit by John Champion, Police & Crime Commissioner
- b) Damage to trees at Randlay Local Centre
- c) Theft of tool bag at Hollinswood Neighbourhood Centre
- d) Visit to Hollinswood Primary School – meeting with School Council

### 11. Correspondence

- a) Conference – Working Together to Make a Difference – 6<sup>th</sup> June 2018
- b) Vacancy on SALC Executive Committee – as a representative of WAC

### 12. Friends of Hollinswood & Randlay Valley

Report from the Parish Council representatives on recent events and to give an overview of their plans for the coming year.

### 13. Parish Matters

### 14. Date of next meeting

As per the schedule previously agreed at the Annual General Meeting

Katrina Baker  
Clerk

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