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## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

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### FULL COUNCIL

12<sup>th</sup> February 2019

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Colleagues

You are hereby summoned to attend the next **Full Council** meeting for the municipal year 2018/19 on **Monday 18<sup>th</sup> February 2019** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

### A G E N D A

#### 1. Welcome

The Chairman will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any resident of Hollinswood or Randlay to bring matters of interest or concern to the Parish Council.

#### 2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

#### 3. Vacancy on Hollinswood & Randlay Parish Council

Anyone interested in being considered for the vacancy which exists on the Parish Council will have submitted a personal statement by 12 noon on 15<sup>th</sup> February 2019. This position would be until 26<sup>th</sup> March, due to the election. Anyone then interested in becoming a candidate at the election will be required to complete the necessary forms which will be available from TWC following the official announcement of the election. A timetable is available.

#### 4. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 5. Minutes of the meeting held on 21<sup>st</sup> January 2019

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 6. Matters arising, for information only, from the January Minutes (not included in this Agenda).

#### 7. Finance & Audit Committee

- a) To confirm the payments since the last meeting.
- b) Copies of the current financial reports, for information, have been circulated.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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- c) To confirm the insurance cover for 2019/20.

### 8. Events Committee

- a) Councillor S Snell will present the Minutes of the meeting held on 28<sup>th</sup> January 2019, for Information  
b) To confirm the diary of events, for 2019/20.

### 9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- i) Hot Water Bottle Network

### 10. Planning

- a) To receive any reports available – decision notices are circulated when received  
b) To consider any planning applications, for consultation.  
  
i) TWC/2019/0102 Renault, Stafford Park 1  
Erection of a single storey extension

Please can you spare some time to look at the details of the application prior to the meeting. Our internet connection is not always good and there is a lot of detail available to some of the proposals.

### 11. West Mercia Police Report

### 12. Chairman's Report

- a) Chairman's Charity update  
b) Other Matters

#### Councillors Reports

This is an opportunity for Members to report back, to colleagues, on any Training or Information Seminars that have been attended.

### 13. Matters from Telford & Wrekin Council

- a) Ward Member Reports

### 14. Clerk's Report

### 15. Special Needs Activity Centre

The Clerk will present a report, which brings the Council up to date with regards to the Working Group set up to discuss ways in which the Parish Council can support this initiative.

### 16. Friends of Hollinswood & Randlay Valley

The Chairman, Chris Turley, will update on work undertaken by the PET Team with members of FoHRV. This will include details relating to the visit by Katie Piercy from Shropshire Wildlife Trust and Tristan Haynes, Telford Woods Co-ordinator from The Smallwood Trust.

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### 16. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

### 17. Date of next meeting

<b>4<sup>th</sup> March 2019</b>	<b>7.00pm</b>	<b>Asset &amp; Property Committee</b>
	<b>8.00pm</b>	<b>Finance &amp; Audit Committee</b>
<b>5<sup>th</sup> March 2019</b>	<b>7.00pm</b>	<b>Personnel Committee</b>
<b>18<sup>th</sup> March 2019</b>	<b>7.30pm</b>	<b>Last Full Council for this municipal year</b>
<b>29<sup>th</sup> April 2019</b>	<b>7.30pm</b>	<b>Annual Parish Meeting</b>
<b>13<sup>th</sup> May 2019</b>	<b>7.30pm</b>	<b>Annual General Meeting</b>
<b>Approx</b>	<b>8.00pm</b>	<b>First Full Council of the new year</b>

All meetings will take place at Hollinswood Neighbourhood Centre

Katrina Baker, Clerk to the Council

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

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