
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

12th June 2019

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Colleagues

You are hereby summoned to attend the next **Full Council** meeting for the municipal year 2019/20 on **Monday 17th June 2019** at **Hollinswood Neighbourhood Centre** at 7.30pm.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

This is an opportunity for any resident of Hollinswood or Randlay to bring matters of interest or concern to the Parish Council.

2. Vacancies

a) Members are to consider the applications that have been received for the vacancy on Hollinswood & Randlay Parish Council.

Personal statements have been provided and an invitation for the candidates to attend the meeting has been sent. Members may ask additional questions and the candidates may offer further information in support of their applications. Candidates will be asked to leave the meeting and a secret ballot will take place.

b) Declarations of Acceptance of Office and Disclosure of Pecuniary Interests.

3. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

4. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

5. Minutes of the meeting held on 20th May 2019

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

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6. Matters arising, for information only, from the May Minutes (not included in this Agenda).

- a) Update on the work to repair / replace the door / panels at Hollinswood Neighbourhood Centre

7. Finance & Audit Committee

- a) Reports
Councillor H Unwin will present the minutes of the meetings held on 30th May and 11th June, for information.
- b) To consider any recommendations from the Minutes
- c) To receive an updated aged analysis
- d) To confirm the end of year accounts and to consider the Audit Statements and Governance Statement for 2018/19.
- e) To confirm the dates for the Exercise of Public Rights as to the inspection of the financial statements of Hollinswood & Randlay Parish Council.
- f) Members will have an opportunity to offer comments on any of the updated Policy Documents for 2019/20.

8. Asset & Property Committee

- a) Report
Councillor H Unwin will present the minutes of the meeting held on 30th May, for information
- b) To consider any recommendations from the Minutes

9. Personnel Committee

- a) Report
Councillor S Snell will present the minutes of the meeting held on 3rd June, for information
- b) To consider any recommendations from the Minutes

10. Events Committee

- a) Report
Councillor S Vaughan-Hodkinson will present the Minutes of the meeting held on 3rd June, for information
- b) To confirm the diary of events for 2019/20
- c) To consider any recommendations from the Minutes

11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Police & Crime Commissioner's PTC survey
Members will work together to complete the survey, which has previously been circulated for consideration.

11. Planning

- a) To receive any reports available – decision notices are circulated when received
- b) To consider any planning applications, for consultation.
 - i) TWC/2019/0461 13 Darliston, Hollinswood
To consider an application for the replacement of a rear conservatory roof

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Please can you spare some time to look at the details of the application prior to the meeting. Our internet connection is not always good and there is a lot of detail available to some of the proposals.

- c) Planning Workshop Seminars

12. West Mercia Police Report

13. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects. Details of Volunteer Days will be available.

The Minutes of the meeting held on 4th June 2019 have been circulated.

14. Matters from Telford & Wrekin Council

- a) Ward Member Reports

15. Chairman's Report

- a) To announce the Chairman's Charity for 2019/20.

Clerk & Councillor Reports

16. Special Needs Activity Centre

The Clerk will update Members on this project and in particular the work at Hollinswood Pavilion.

17. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

18. Date of next meeting

1 st July 2019	Events Committee	7.00pm	HNC
15 th July 2019	Full Council	7.30pm	HNC

FUN DAY – 7TH JULY 2019 – HOLLINSWOOD PAVILION AND FIELD

All meetings will take place at Hollinswood Neighbourhood Centre, unless otherwise stated.

Katrina Baker, Clerk to the Council