
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

11th June 2020

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the first **Full Council** meeting for the municipal year 2020/21 on **Monday 15th June 2020** via Zoom at **7.00pm**.
PLEASE NOTE THE EARLIER START TIME

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 16th March 2020

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the February Minutes (not included in this Agenda).

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6. Scheme of Delegation

The Clerk will update Members on the current position regarding the Scheme and also the implementation of the Coronavirus Act 2000

- a) To confirm the Council's Standing Orders and Financial Regulations for 2020/21.

7. Finance & Audit Report

- a) Councillor H Unwin will present the Minutes of the meeting held on 8th June 2020, for information
- b) To consider the Recommendations from the Minutes
- c) Updated Financial Reports
- d) Aged Analysis – update
- e) Councillors Remuneration Scheme
 - i) 2019/20 Report
 - ii) To consider the scheme for 2020/21
- f) Grant Request – Kindleness Project - TWC

8. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Closed play areas
- b) Invitation to Wrekin Area Committee meeting – 17th June
- c) Recovery, Reform, Reset – TWC Strategy

9. Parking Enforcement

- a) To record areas of concern in Hollinswood & Randlay Parish

10. Planning

- a) To receive any reports or updates on planning issues
 - i) ENF/2019/0658 Units C5-C6, Stafford Park 15
Unauthorised change of use, comprising sub division of existing B1,2,and 8 to create a retail unit, A1.
- b) To consider any planning applications, for consultation
 - i) TWC/2020/0447 14 Larkspur Glade, Randlay
Application under Section 191 for a lawful development certificate
For an existing single storey side extension and boundary wall
 - ii) TWC/2020/0454 Magna House, Stafford Park 9
Erection of extension on west elevation to provide mould wash facilities
 - iii) TWC/2020/0461 Land adj to telecommunications mast, Naird Lane, The Nedge Hill
Determination under Part 16 of the GPDO for the prior notification for a 20m phase 8 pole with wrap around cabinet, 4 new cabinets and ancillary development

11. West Mercia Police Report (if any)

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12. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects. Next meeting will take place on Zoom on Thursday, 18th June 2020 at 7pm.

13. Chairman's Report & Charity.

- a) Chairman's Annual Report
- b) The Chairman, Councillor Sheenagh Unwin, will announce her charitable aims for 2020/21.

14. Clerk's Report

15. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

16. Date of next meetings

To consider a meeting schedule for the short term, until end of July 2020.

All meetings will take place via Zoom, unless otherwise stated.

Katrina Baker, Clerk to the Council