
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

10th September 2018

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Colleagues

You are hereby summoned to attend the next **Full Council** meeting for the municipal year 2018/19 on **Monday 17th September 2018** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

A G E N D A

1. Welcome

Public Session

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Vacancy on Hollinswood & Randlay Parish Council

To consider any applications that have been received. Applicants will have provided a personal statement which will have been shared with Members prior to the meeting.

In accordance with our Standing Orders, applicants are invited to attend the meeting and to answer any questions. The 'vote' if necessary will be by secret ballot when the applicants have left the room.

4. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

5. Minutes of the meeting held on 16th July 2018

Members are required to confirm the Minutes of the meeting which have been circulated.

6. Matters arising, for information only, from the July Minutes (not included in this Agenda).

7. Finance Report

- a) To confirm the payments since the last meeting.
- b) To receive the current financial reports, for information

8. Asset & Property Committee

- a) Reports

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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Councillor H Unwin will present the minutes of the meeting held on 23rd July, for information

b) Matters arising from the Minutes.

- a) A meeting will take place at Randlay regarding the external bollards and boulders to assist with parking issues, on 18th September 2018.
- b) To consider the provision of a dog waste / litter bin at The Muddy.
- c) Speed Indicator device – to consider a partnership proposal and invitation to Asset & Property Committee

9. Events Committee

a) Reports

Councillor Snell will present the Minutes of the meeting held on 23rd July 2018, for information.

b) Update on Events

- a) Sports Day report
- b) Charity concert (15th September) postponed
- c) Charity Bake Off – arrangements
- d) Remembrance Sunday
- e) Update on Christmas events

10. Planning

- a) To receive any reports available – decision notices are circulated when received
- b) To consider any planning applications, for consultation:
 - i) TWC/2018/0636 Former Entanet Ltd building, Stafford Park 6
Change of Use to Exhibition and Banqueting Hall
 - ii) TWC/2018/0661 Unit 1, Stafford Park 17
Single storey rear and side extensions
 - iii) TWC/2018/0662 Sapphire House, Stafford Park 6
Change of Use to mixed use apartments and restaurant
 - iv) TWC/2018/0677 Junction of Stafford Park 17
3 flag poles and sign
 - v) TWC/2018/0686 Renault, Stafford Park 1
Single storey extension

Please can you spare some time to look at the details of these applications prior to the meeting. Our internet connection is not always good and there is a lot of detail available to some of the proposals. We have been granted extensions to allow these to be discussed at this meeting, but we can have no further time for consideration, our responses have to be submitted immediately after the meeting.

11. West Mercia Police Report

12. Chairman's Report

- a) Chairman's Charity update

Councillor's Report

Councillor G Sinclair and Councillor C Turley attended the Introduction to Planning event on 6th September and will give a short presentation to the Council.

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Places are still available on the other workshop seminars. A further copy of the programme is available on request.

13. Matters from Telford & Wrekin Council

- a) Ward Member Reports

14. Clerk's Report

- a) Purchase of tables, Hollinswood Pavilion
- b) Coffee Mornings at Hollinswood – volunteers and visitors from Southwood

15. Correspondence

General correspondence is shared with Members on arrival. No items have been requested to appear on the Full Council agenda.

- a) Marches network for charging electric vehicles – to consider a response to the consultation – details have been circulated to members
- b) Network Management Capital Programme Consultation
- c) Volunteer Driver (transport) request – Randlay to Wellington and return.
- d) Park Run Parking

16. Friends of Hollinswood & Randlay Valley

An update on work to be undertaken by the PET Team, as an additional Volunteer Day.

The next meeting of FoHRV will take place on 16th October 2018 at 7pm at Hollinswood Neighbourhood Centre. The next volunteer day will be on 2nd October 2018.

17. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

18. Date of next meeting

24 th September 2018	Asset & Property Committee	7pm
	Events Committee	8pm
1 st October 2018	Finance & Audit Committee	7pm
	Personnel Committee	8pm
6 th October 2018	Strategy Day	10am until 4pm
15 th October 2018	Full Council	7.30pm

All meetings will take place at Hollinswood Neighbourhood Centre

Katrina Baker, Clerk to the Council