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## Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE MILCM

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**24<sup>th</sup> October 2018**

Chairman of Council  
Vice Chairman of Council  
Councillor C Turley

Chairman of Personnel & Events (i.e Councillor S Snell)  
Councillor S Vaughan-Hodkinson

**To: All Members of the Finance and Audit Committee**

You are invited to the next Finance and Audit Committee Meeting which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 29th October 2018** at **8.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval  
Cllr C Turley attending TW Full Council Meeting
3. To record Declarations of Interest related to any matters on the Agenda
4. To confirm the Minutes of the meeting held on 1<sup>st</sup> October 2018
5. To receive information relating to any Matters Arising from the Minutes (not otherwise included on the Agenda)
6. Confirmation of Internal Audit and Internal Financial Controls
7. External Auditor Report and Matters Raised by the Auditors
8. Financial Reports
9. 2019/2020 Budget Consideration
10. Health & Safety Report – Accidents and Near Misses
11. Any Other Urgent Business (at the discretion of the Chairman)
12. Date of the next meeting  
3<sup>rd</sup> December 2018 7pm Hollinswood Neighbourhood Centre