
Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE MILCM

9th June 2019

Councillor S Unwin
Councillor S Snell
Councillor C Turley
Councillor V Holt

Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor L Ricketts
Vacancy

To: All Members of the Finance and Audit Committee

You are invited to an extra meeting of the Finance and Audit Committee Meeting which will take place at **Hollinswood Neighbourhood Centre** on **Tuesday, 11th June 2019** at **7.00p.m** for the business listed in the Agenda which follows.

Katrina Baker
Clerk to the Council

A G E N D A

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. Declarations of Interest
4. Confirmation of Membership of the Finance & Audit Committee
5. Minutes of the meeting held on 30th May 2019
6. Matters Arising, not already included on the Agenda (if any)
7. Monthly reports
 - Balance
 - Income & Expenditure – May 2019
 - Payments
 - Aged Analysis
8. Confirmation of Budget Headings to assist with the Councillor's Internal Checks
9. Arrangements for the Internal Audit
10. CCLA Investment update
11. Any Other Urgent Business (at the discretion of the Chairman)
12. Date of the next meeting
22nd July 2019 8pm Hollinswood Neighbourhood Centre

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.