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## Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE MILCM

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**26<sup>th</sup> September 2018**

Chairman of Council  
Vice Chairman of Council  
Councillor C Turley

Chairman of Personnel & Events (i.e Councillor S Snell)  
Councillor L Aubrey  
Councillor S Vaughan-Hodkinson

**To: All Members of the Finance and Audit Committee**

You are invited to the next Finance and Audit Committee Meeting which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 1<sup>st</sup> October 2018** at **7.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval  
Cllr C Turley            holiday
3. To record Declarations of Interest related to any matters on the Agenda
4. To confirm the Minutes of the meeting held on 4<sup>th</sup> June 2018
5. To receive information relating to any Matters Arising from the Minutes (not otherwise included on the Agenda)
6. Confirmation of Internal Audit and internal Financial Controls
7. External Auditor Report  
If this has still not been received from Littlejohns, it will be necessary to publicise a statement
8. Grant Applications
9. Financial Reports
10. Strategy Day
  - i) Questionnaires
  - ii) New areas to consider
14. Budget 2019/2020 – initial discussions
15. Any Other Urgent Business (at the discretion of the Chairman)
16. Date of the next meeting  
29<sup>th</sup> October 2018            8pm            Hollinswood Neighbourhood Centre

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.