
Hollinswood and Randlay Parish Council

Chairman: Councillor S Snell Clerk: Katrina Baker MBE MILCM

23rd September 2019

To: Cllr S Snell Cllr L Ricketts Cllr S Vaughan-Hodkinson
Cllr J Creed Cllr H Unwin

You are invited to the next meeting of the Personnel Committee on **Monday 30th September 2019** which will take place in the Council Chamber at **Hollinswood Neighbourhood Centre at 8.00pm**, following the Finance & Audit Committee meeting.

Yours sincerely

Katrina Baker
Clerk

AGENDA

1. **Welcome**
2. **Apologies for Absence and to consider any necessary approval**
3. **Declarations of Interest**
4. **To confirm the Minutes of the meeting held on 3rd June 2019.**
5. **Matters Arising, not otherwise included on the Agenda**
6. **Staff - update**
7. **Finance Manager – working towards retirement**
8. **Youth Provision Partnership and Special Needs Activity Centre**
9. **To discuss any other business (at the discretion of the Chairman)**
10. **To confirm the date & time of the next Personnel meeting**

A further meeting(s) will be required to discuss the budget implications of the position of Finance Manager. This is to be arranged when more information is available. Members may wish to set up a working group to discuss the Council's options in more detail

Personnel Committee 2nd March 2020 8pm Hollinswood Neighbourhood Centre