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## Hollinswood and Randlay Parish Council

Chairman of the Committee: Councillor H Unwin

Clerk: Katrina Baker MBE MILCM

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Councillor S Unwin  
Councillor L Ricketts  
Councillor H Unwin

Councillor C Turley  
Councillor P Roberts  
Councillor J Johnson

Councillor G Sinclair  
Councillor J Creed  
Councillor S Vaughan-Hodkinson

You are invited to the Asset & Property Committee on Monday 4<sup>th</sup> March 2019 at 7.00pm at Hollinswood Neighbourhood Centre.

Katrina Baker

1. **Welcome**
2. **Apologies for Absence**
3. **To record any Declarations of Interest**
4. **To confirm the Minutes of the meeting held on 7<sup>th</sup> January 2019**
5. **To receive any matters arising from the Minutes, for information only**
6. **PAT Testing Reports**
7. **Matters relating to Randlay Community Centre**
  - a) Internal Security doors in the main foyer – update
  - b) Main external entry door – update
  - c) Damage to internal walls
  - d) Other matters
8. **Matters relating to Hollinswood Neighbourhood Centre**
  - a) Main door - update
  - b) Other matters
9. **Matters relating to Hollinswood Pavilion & Field**
  - a) Noticeboard – update
  - b) Lights in pavilion loft
  - c) Security
  - f) Other matters
10. **The Pavilion, Field and Muddy – Lease agreements and future projects**
  - a) Grass cutting – 2019 season
11. **Randlay Allotments**
  - a) Bonfires and use of incinerators
  - b) Security project update
12. **Inclement Weather Policy**
13. **Date of the next meeting**

As per the schedule to be agreed at Full Council

It may be necessary to hold an additional meeting, at the request of the Chairman.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.