
Hollinswood and Randlay Parish Council

Chairman of the Finance & Audit Committee: Councillor H Unwin

Clerk: Katrina Baker MBE MILCM

4th June 2020

Councillor S Unwin
Councillor S Snell
Councillor C Turley
Councillor V Holt

Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor L Ricketts

To: All Members of the Finance and Audit Committee

You are invited to the next meeting of the Finance and Audit Committee Meeting which will take place via Zoom on **Monday, 8th June 2020 at 7.00p.m** for the business listed in the Agenda which follows.

A link to join the meeting will be sent to you nearer to the date of the meeting.

Katrina Baker
Clerk to the Council

AGENDA

1. Welcome & introduction to the use of Zoom for a meeting
2. Apologies for absence and to consider the necessary approval
3. Declarations of Interest
4. To confirm the Minutes of the meeting held on 24th February 2020
5. Matters Arising, for information, not already included on the Agenda
6. Finance & Audit Matters
 - a) Scheme of Delegation, risk management and emergency planning
 - b) Community Support Scheme
 - c) Current Financial Position
 - d) Aged Analysis
 - e) Appointment of an Internal Auditor
 - f) End of Year Accounts
 - g) Governance Statement
7. Update on Asset & Property Committee matters
 - a) Update on the current situation regarding the use of the community buildings
 - b) Update on the use of the Pavilion for SNAC
 - c) Redecorating RCC – Programme of Work
 - d) Allotment Updates
 - e) Randlay Valley Car Park – update
 - f) Dunsheath Community Project
 - g) Planning for coming out of lockdown

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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8. Update on Personnel Committee matters
 - a) Furlough Scheme
 - b) Staff Updates
 - c) Apprentice
9. Update on Events Committee matters
 - a) Fun Day and SNAC Activity Day
 - b) VJ Day Celebrations
 - c) Remembrance Day
 - d) Christmas
 - e) Friends of Hollinswood & Randlay Valley
10. Update on Youth Provision Partnership matters
 - a) The Muddy
 - b) SNAC events
 - c) Youth Provision & Training
11. Any Other Urgent Business (at the discretion of the Chairman)
12. Arrangements for Full Council
15th June 2020 7pm Via Zoom